

Minutes of the South Summit School District Board of Education Work Session  
Meeting held on August 13, 2015, beginning at 5:30 p.m. in the District Office Board  
Room at 285 East 400 South, Kamas, UT.

Present: Craig Hicken, President; Suni Woolstenhulme, Steve Hardman, Debra  
Blizzard, and Superintendent Shad Sorenson.

Excused: Jim Snyder, Business Administrator Kip Bigelow

1. President Hicken called the work session to order at 5:30 p.m.
2. Mr. Hicken welcomed everyone to the Work Session.
3. Mrs. Blizzard presented a performance evaluation model/tool for the Board to  
evaluate the performance of the Superintendent and Business Administrator. The  
tool is a continuum, and can be worked on and updated on a monthly basis  
instead of waiting until the end of the year to input evaluations. A rubric of state  
standards used for evaluating teachers may be used as the topics for rating the  
superintendent, with some flexibility to make revisions with topics specifically  
rating the superintendent and business administrator's evaluations. The same  
format may be adopted on a smaller scale to evaluate principals, with a focus on  
specific areas each month during the year.  
  
A folder will be created in Google Docs or on Board Docs that all Board Members  
can access to make updates to the evaluations before the School Board  
Leadership meets with the Superintendent and the Business Administrator for a  
Board Meeting planning session the week prior to monthly Board Meetings.  
Performance issues could be discussed in a Closed Session at the School Board  
Meeting.
4. The meeting was adjourned at 5:58 p.m.

  
Business Administrator

  
Board President